



Briefing Book for Quarterly Board Meeting  
Tuesday, May 3, 2011

*The mission of the Southwest Corner Workforce Investment Board is to develop policies, oversee public funds, and procure services that will help employers and job seekers throughout Washington, Greene and Beaver counties. Job placement assistance, education, training and counseling will be offered in order to achieve a skilled workforce and economic development throughout the region.*

Mr. Neil Bassi, Chairman

Washington, Greene & Beaver Counties, PA  
**SOUTHWEST CORNER WORKFORCE INVESTMENT BOARD**

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**AGENDA**

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QUARTERLY BOARD MEETING  
MAY 3, 2011, 8:30 AM – 10:30 AM  
HILTON GARDEN INN AT SOUTHPOINTE, CANONSBURG, PA

Welcome and Roll Call  
*Board staff*

Administrative, Fiscal and Monitoring Reports  
*Board Staff*  
(see pages 5-12)

Performance Reports  
*Board Staff*  
(see pages 13-47)

Public Comments

**\*\*\* A form for board members to record votes and questions/comments concerning action items appears on page 48. To facilitate discussion, you are asked to complete this form prior to the meeting. If you cannot attend, please fax your signed, completed form to Jeffrey Nobili at 724-229-5086 by 12 PM on Monday, May 2. \*\*\***

*A detailed table of contents appears on page 3.*

*For the 2011 quarterly meeting schedule and a list of board members, please refer to page 4.*

**SOUTHWEST CORNER WORKFORCE INVESTMENT BOARD**

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## **SOUTHWEST CORNER WORKFORCE INVESTMENT BOARD**

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### **ABOUT THE BOARD**

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The Southwest Corner Workforce Investment Board (SCWIB) was created in 1999 as a result of the Workforce Investment Act, a major piece of legislation that overhauled the nation's federally-funded employment and training programs. Board members – appointed by the commissioners of Washington, Greene and Beaver counties – represent employers, educational institutions, training providers, community based organizations, organized labor, and government.

The SCWIB meets quarterly at the Hilton Garden Inn at Southpointe in Canonsburg, PA. Meetings are open to the public. The meeting schedule for 2011 is:

Tuesday,  
Jan. 25, 2011  
8:30AM-10:30AM

Tuesday,  
May 3, 2011  
8:30AM-10:30AM

Tuesday,  
Jul. 26, 2011  
8:30AM-10:30AM

Tuesday,  
Oct. 25, 2011  
8:30AM-10:30AM

Chairperson:

**Mr. Neil Bassi**

Charleroi Federal Savings

**Ms. Linda Andrews**  
Pennsylvania Social Services Union,  
Local  
668 SEIU

**Mr. Robert Bazant**  
Penn Commercial, Inc.

**Ms. Darlene Bigler**  
Community Action Southwest

**Ms. Joyce Blackburn**  
New Choices

**Mr. Mark Carlson**  
Greene County Assistance Office

**Ms. Loretta Castana**  
Douglas Education Center

**Ms. Sue Conrady**  
Intermediate Unit One

**Mr. Carl DeChellis**  
Housing Authority of Beaver County

**Mr. Al Dworakowski**  
PGT Trucking Company

**Mr. David Fox**  
Fox Motors

**Ms. Judy Garbinski**  
Community College of Beaver County

**Mr. Thomas Graney**  
Charleroi Federal Savings Bank

**Ms. Linda Hall**  
Beaver County Office on Aging

**Mr. Greg Hojdila**  
Western Central PA Electricians  
Joint Apprenticeship & Training  
Committee

**Mr. Mark Hrutkay**  
Consol Energy

**Dr. Joseph Iannetti**  
Pennsylvania Training Consultants

**Ms. Lori Kaczmarek**  
PA Bureau of Vocational  
Rehabilitation

**Ms. Denise Kempa**  
Beaver County Career &  
Technology Center

**Mr. John McNay**  
McNay Management Company

**Ms. Deborah Michetti**  
Heritage Valley Health  
System

**Ms. Paulette Miller**  
Beaver County Rehabilitation  
Center

**Mr. Terry Moyer**  
LW Miller Roofing

**Mr. James Palmer**  
Corporation Economic  
Development, Beaver County

**Mr. William Polachek**  
Grand Residence

**Mr. William Sember**  
Washington County Authority

**Mr. Raymond Stockdale**  
Ruff Creek Central Store

**Mr. Joe Stratico**  
PA Bureau of Workforce  
Development Partnership

**Mr. David Suski**  
Washington Greene County Job  
Training Agency, Inc.

**Mr. John Swiatek**  
Washington Wild Things  
Baseball Club

**Mr. A. J. Rick Vaccarelli**  
Heritage Box Company

**Mr. Tim Veith**  
Beaver Valley Mall

**Mr. George Warzynski**  
Plumbers Union 47

**Mr. Dave Waugaman**  
WDVE Radio

**Ms. Rhonda West**  
Ardex, Inc.

**Mr. Frank Wilson**  
Housing Opportunities of  
Beaver

## **SOUTHWEST CORNER WORKFORCE INVESTMENT BOARD**

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### **ADMINISTRATIVE, FISCAL & MONITORING REPORTS**

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#### Action Items:

- Approve the minutes from the last SCWIB board meeting (see pages 6-8).
- Review and accept the monitoring report prepared by the SCWIB's oversight coordinator (see page 9).
- Review and accept the SCWIB's most recent fiscal report (distributed separately).

#### Update:

- The PA CareerLinks are collecting data in response to the SCWIB's resolution concerning unemployment compensation exhaustees. A report is attached (see page 10).
- Two local employers – All-Clad Metalcrafters and Alpha Natural Resources – were recently honored with awards, based on nominations submitted by the SCWIB and the PA CareerLink Washington County (see pages 11-12).
- The SCWIB and all four of our PA CareerLink<sup>®</sup> sites were monitored for **Equal Opportunity (EO) and American with Disabilities Act (ADA) compliance** by the PA Department of Labor and Industry, March 16-18, 2011. Ms. Strain also provided technical assistance to the SCWIB's EO coordinator and EO officer to ensure that we are prepared to provide the highest quality EO support for staff and participants. We have not received an official report on the visit, but at the exit conference, we were informed that there were no major findings to address. This was the first time that our SCWIB has been monitored for EO compliance in the last few years. State and federal agencies have planned one more round of training and technical assistance on EO, ADA, and all compliance laws.
- The SCWIB will present an update about WIA at the meeting.
- The SCWIB is involved in several industry business partnerships created to address factors affecting the supply of and/or demand for labor in the region. Progress reports (distributed separately) are prepared quarterly.
- Briefing books are distributed electronically, via email, to save costs associated with printing and postage. If you would like a hard copy, please contact Linda Bell at 724-229-5083 or [lbell@washingtongreene.org](mailto:lbell@washingtongreene.org).

**SOUTHWEST CORNER WORKFORCE INVESTMENT BOARD**

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**ADMINISTRATIVE, FISCAL & MONITORING REPORTS**

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MINUTES  
JANUARY 25, 2011

The January 25, 2011 meeting of the Southwest Corner Workforce Investment Board was held via conference call due to inclement weather.

Board members in attendance:

Linda Andrews	Tom Graney	Terry Moyer
Joyce Blackburn	Greg Hojdila	James Palmer
Darlene Bigler	Lori Kaczmarek	David Suski
Sue Conrady	Denise Kempa	John Swiatek
Al Dworakowski	Debra Michetti	Rhonda West
Judy Garbinski	Paulette Miller	Frank Wilson

Board members who were absent but submitted proxy votes in advance:

N/A

Washington Greene County Job Training Agency, Inc. staff members in attendance:

Linda Bell	Terri Cooley-Taylor	Dacia Mace
Myra Bernhart	Ami Gatts	Jeffrey Nobi

Title I providers and PA CareerLink® staff members in attendance:

Lisa Neil, Southwest Training Services, Inc.  
Deborah Newton, Job Training for Beaver County, Inc.  
Nan Snisky, PA CareerLink® Site Administrator, Washington County  
Barbara Cole, PA CareerLink® Site Administrator, Greene County  
Dianne Stoner, PA CareerLink® Site Administrator, Beaver County  
Patricia Brickner, PA CareerLink® Site Administrator, Mon Valley

Guests in attendance:

Stephanie Demaro, Penn State University  
Wendy McCutcheon, Manpower  
Jan Quaily, Greene County CTC  
Joe Stratico, PA Bureau of Workforce Development Partnership  
Nancy Woods, Penn State Adult Literacy

**Chairman Bassi** called the meeting to order at 8:32 AM with a roll call of SCWIB members and guests, and welcomed two new members: Mr. Al Dworakowski, director of community/public relations for PGT Trucking; and Ms. Denise Kempa, vocational director of Beaver County CTC.

**Chairman Bassi** asked for a motion to accept the minutes from the October 26 SCWIB meeting, on pages 6-10 of the briefing book. **Ms. Joyce Blackburn** made a motion and **Ms. Darlene Bigler** seconded; the motion carried.

**SOUTHWEST CORNER WORKFORCE INVESTMENT BOARD**

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**ADMINISTRATIVE, FISCAL & MONITORING REPORTS**

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MINUTES (CONT.)

**Chairman Bassi** asked **Ms. Dacia Mace** to give the monitoring reports which appeared on pages 11-12 of the briefing book. She gave the reports and asked if there were any questions regarding the risk assessments scores for the current fiscal year; there were none. She said that she will be out monitoring the four PA CareerLink<sup>®</sup> sites and Title I providers this spring. **Chairman Bassi** asked for a motion to accept the monitoring reports. **Ms. Sue Conrady** made a motion and **Ms. Joyce Blackburn** seconded; the motion carried.

**Chairman Bassi** asked **Ms. Ami Gatts** to give the fiscal report which was distributed separately by email. She gave the report and asked if there were any questions; there were none. She said that auditors from the state will be here March 1-2. **Chairman Bassi** asked for a motion to accept the fiscal report. **Mr. Tom Graney** made a motion and **Ms. Denise Kempa** seconded; the motion carried.

**Chairman Bassi** asked **Ms. Linda Bell**, WIB director, to give the administrative report. She reviewed local labor market information, noting that the unemployment rate for the Southwest Corner ranges from 7.4 % in Greene County to 8.2 % in Washington County. She said we need to keep in mind the resolution to serve the long term unemployed. She discussed the state's new tool called job spidering which lists job openings in one link and can be used to produce customized reports. She reported that **Mr. Dan Kuba** was named acting director of the PA Bureau of Workforce Development Partnership and said the SCWIB staff has been working closely with the state's transition teams. **Chairman Bassi** asked if there were questions regarding the SCWIB update. There were none.

**Ms. Bell** asked for a motion to authorize the SCWIB staff to issue a request for proposals for youth programs, as recommended by the Youth Council. **Mr. Tom Graney** made a motion and **Ms. Sue Conrady** seconded; the motion carried.

**Chairman Bassi** asked **Ms. Bell** to give the performance reports which appeared on page 15-23 of the briefing book. **Ms. Bell** gave the reports and **Chairman Bassi** asked if there were any questions; there were none. **Chairman Bassi** asked for a motion to approve the performance reports. **Ms. Paulette Miller** made a motion and **Ms. Rhonda West** seconded; the motion carried.

**Chairman Bassi** asked **Ms. Myra Bernhart** to report on lessons learned from the Way to Work program. She said that a foundation had been built and staff members had learned from their experiences, making them prepared for programs like this in the future. **Chairman Bassi** suggested that anyone with questions or concerns regarding this program should contact **Ms. Bernhart** directly.

**SOUTHWEST CORNER WORKFORCE INVESTMENT BOARD**

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**ADMINISTRATIVE, FISCAL & MONITORING REPORTS**

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MINUTES (CONT.)

**Ms. Bell** said that the PA CareerLink<sup>®</sup> site administrators had been asked to report about the SCWIB's resolution concerning 3,300 unemployment compensation (UC) exhaustees. She said that site administrators submitted reports outlining the changes their sites had made along with future plans and will be meeting soon with the SCWIB staff to determine what data will be reported from the PA CareerLinks.

**Chairman Bassi** opened the meeting for public comment. **Ms. Dianne Stoner** said that the PA CareerLink<sup>®</sup> Beaver County will be holding a Career Day April 7 at the Beaver Valley Mall. **Ms. Joyce Blackburn** reported that a class will be starting at Western Area Vocational center and said more information will be distributed soon. **Ms. Bell** said that she will be sending out information from Southwest Adult Basic Literacy Education, too.

**Chairman Bassi** asked if there were any other comments; there were none so he adjourned the meeting at 9:29 AM.

*These minutes were prepared by Dacia Mace.*

Washington, Greene & Beaver Counties, PA  
**SOUTHWEST CORNER WORKFORCE INVESTMENT BOARD**

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**ADMINISTRATIVE, FISCAL & MONITORING REPORTS**

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MONITORING REPORT  
SUMMARY OF PA CAREERLINK® SITES

**PA CareerLink® Washington County** was monitored on March 31, 2011. Nan Sninsky is the site administrator. There were no findings or recommendations.

**PA CareerLink® Beaver County** was monitored on March 29, 2011. Dianne Stoner is the site administrator. There were no findings or recommendations.

**PA CareerLink® Mon Valley** was monitored on March 28, 2011. Patricia Brickner is the site administrator. There were no findings or recommendations.

**PA CareerLink® Greene County** was monitored on March 30, 2011. Barbara Cole is the site administrator. There were no findings or recommendations.

**Comments:** All four **PA CareerLink®** sites are doing a good job in serving employers and jobseekers in their respective areas.

*Submitted by Dacia Mace*

**SOUTHWEST CORNER WORKFORCE INVESTMENT BOARD****ADMINISTRATIVE, FISCAL & MONITORING REPORTS**

## UNEMPLOYMENT COMPENSATION EXHAUSTEES

JANUARY 1, 2011 – MARCH 31, 2011

	Beaver	Greene	Mon Valley	Washington	TOTAL
UC claimants/ exhaustees identified	1163	1447	453	864	3927
Letters sent	651	1187	501	864	3203
Responses received	197	797	92	185	1271
Participating in orientation	132	103	92	200	527
Participating in initial assessment	132	135	92	200	559
Participating in skills assessment	61	75	66	19	221
Participating in Work Certified (1 day)	0	15	35	0	50
Referred to Work Certified (2 weeks)	62	0	17	200	279
Started Work Certified (2 weeks)	12	0	0	14	26
Completed Work Certified (2 weeks)	11	0	0	13	24
Employed	85	40	77	7	209
Employers receiving outreach	192	0	0	11	203
TOTAL	2698	3799	1425	2577	10499

**SOUTHWEST CORNER WORKFORCE INVESTMENT BOARD**

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**ADMINISTRATIVE, FISCAL & MONITORING REPORTS**

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ALL-CLAD METALCRAFTERS  
2011 PA VFW EMPLOYER OF THE YEAR

The PA CareerLink® Washington County nominated All-Clad Metalcrafters for the PA VFW Employer of the Year Award in recognition of the cookware company's outstanding efforts in the recruitment, testing, interviewing, hiring, and promotion of veterans.

Demand for a new product prompted the company to recruit 70 new employees in 2010. "We took advantage of this recent hiring campaign and targeted veterans and dislocated workers," explains Mr. Robert Tustin, All-Clad's FMLA Coordinator. "The PA Careerlink ® introduced our company to Dave Sims, veterans representative, to assist with the application process and recruitment efforts. In addition to the local office at the PA CareerLink®, we attended job fairs at the Soldiers and Sailors Museum in Pittsburgh to recruit veterans further north. We interviewed all qualified veterans and hired 12, including one with disabilities. Without a doubt, this has been a great learning experience and the veterans are proving to be great assets to our company. We will continue to support veterans when the opportunity presents itself, after all we will be getting great employees."

All-Clad is a participating member of the Chamber of Commerce and has contributed to local communities to support their efforts in fundraising for the fire department, food drives for families in need, and cancer research. Lifeworks, a nonprofit serving people with disabilities, recently awarded All-Clad as employer of the year. In addition, All-Clad partners with Lifeworks to recycle excess metals while helping to conserve resources while promoting a green environment.

**SOUTHWEST CORNER WORKFORCE INVESTMENT BOARD**

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**ADMINISTRATIVE, FISCAL & MONITORING REPORTS**

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ALPHA NATURAL RESOURCES  
2010 GOVERNOR'S WORKFORCE DEVELOPMENT AWARD RECIPIENT

Alpha Natural Resources and the PA CareerLink® Greene County collaborated on a project to recruit and screen applicants for the mining industry. Over an 18-month period, 1418 applicants were recruited, 719 individuals were tested using TABE and SAGE, and 158 were hired by Alpha Natural Resources earning an average hourly wage of \$22.85.

In addition, Alpha Natural Resources has distinguished itself as an outstanding employer by:

- financially supporting the Pennsylvania CareerLink® Greene County as a Community Partner in the CareerLink®
- providing leadership for the Mining Industry Partnership as a part of the Management Committee
- participating in all of the job fairs and expos sponsored by the PA CareerLink® Greene County
- providing staff for focus groups convened by PA CareerLink marketing groups
- hosting Summer Youth Employment Program interns
- financially assisting with the new streetscape for the borough through Waynesburg Prosperous and Beautiful
- sponsoring the Greene County Fair, the annual Waynesburg Area Chamber of Commerce scholarship program, the Rotary Club of Waynesburg's Winter Gala, the Challenge Program for the Greene County Career and Technology Center, the Greene County United Way, the Salvation Army, Angel Tree, the Waynesburg Lion's Club, and the local aquatic center
- serving as a business ambassador for the Challenge Program at Jefferson-Morgan Junior Senior High School and the Greene County Career & Technology Center, providing incentive funds for students to attend school, improve their grades, attain the highest GPA, and perform community service, and kicking off the year by presenting educational skits designed to help the students realize the value of interview skills, good work ethic, etc.
- contributing to the revitalization of the Mining Technology Program at Penn State Fayette by providing employees to help draft the curriculum and teach parts of the program.

**SOUTHWEST CORNER WORKFORCE INVESTMENT BOARD**

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**PERFORMANCE REPORTS**

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Action Items:

- Review and accept the Commonwealth's WIA Common Measures Quarterly Report for the Southwest Corner (see page 14).
- Review and accept the combined WIA data report (see pages 15-19).
- Review and accept the combined PA CareerLink<sup>®</sup> data report (see page 20).
- Review and accept the customer satisfaction survey results for business customers and jobseekers for the most recent quarter (see pages 21-22).

Updates:

- The PA CareerLink<sup>®</sup> operators and Title I providers prepare quarterly reports summarizing their activities related to staff development, service delivery, and community linkages (see pages 23-47).

**SOUTHWEST CORNER WORKFORCE INVESTMENT BOARD****PERFORMANCE REPORTS**

WIA COMMON MEASURES PERFORMANCE REPORT  
 JULY 1, 2010-DECEMBER 31, 2010

Measure	Southwest Corner WIA		
	Negotiated Level	Actual Level	Percent Level Achieved
Adult Entered Employment Rate <sup>1</sup>	85	84.95%	99.94%
Adult Retention Rate <sup>2</sup>	88	86.15%	97.90%
Adult 6-Month Average Earnings	13,250	\$14,282	107.79%
Dislocated Worker Entered Employment Rate <sup>1</sup>	90	92.39%	102.66%
Dislocated Worker Retention Rate <sup>2</sup>	93	84.13%	90.46%
Dislocated Worker 6-Month Average Earnings	16,250	\$17,551	108.01%
Youth Degree/Certificate Attainment Rate <sup>3</sup>	65	66.67%	102.56%
Youth Literacy/Numeracy Rate <sup>4</sup>	75	81.48%	108.64%
Youth Placement Rate <sup>3</sup>	60	92.86%	154.76%

**# of measures met or exceeded: 9\***

**Number of measures not met: 0**

**Overall performance: MET\*\***

<sup>1</sup> The Entered Employment Rate represents performance outcomes for individuals exiting WIA programs from October 1, 2009 through March 31, 2010.

<sup>2</sup> The Retention Rate represents performance outcomes for individuals exiting WIA programs from April 1, 2009 through September 30, 2009.

<sup>3</sup> The Youth Degree/Certificate Attainment Rate and Youth Placement Rate represent performance outcomes for individuals exiting WIA programs from October 1, 2009 through March 31, 2010.

<sup>4</sup> The Literacy/Numeracy Rate for local areas reflects only the data for those who would have reached one year literacy/numeracy attainment date, regardless of date of exit (July 1, 2009 to December 31, 2009), AND those who remain in WIA, still basic skills deficient, that complete a second year (initial start July 1, 2008 to December 31, 2008) AND that complete a third year (initial start July 1, 2007 to December 31, 2007).

\* A designation of "met" on a specific measure requires an actual level that is at least 80% of the negotiated level.

\*\* For federal reporting a determination of overall performance by local workforce investment area is required. The following criteria was applied. All negotiated level attainment levels for each program funding (Adult, DW, and Youth) performance measures was averaged.  
 EXCEEDED - If the average negotiated level attainment exceeded 100% for each program, and there were no individual performance outcomes that were not met  
 NOT MET - If the average of two program funding streams negotiated attainment was less than 80%  
 MET - Does not qualify for EXCEEDED, and averaged 80% or better attainment of negotiated levels for two of three program funding streams

Source: Center for Workforce Information and Analysis, Pennsylvania Department of Labor and Industry

**SOUTHWEST CORNER WORKFORCE INVESTMENT BOARD****PERFORMANCE REPORTS**COMBINED WIA DATA REPORT  
JULY 1, 2010 – MARCH 31, 2011

## Adults

	Staff Assisted Core			Intensive <sup>1</sup>			Training								
	Enrolled	Exited	Employed	Enrolled	Exited	Employed	OJT				ITA				
							Enrolled	Completed	Exited	Employed	Enrolled	Completed	Exited	Employed	
Washington/Greene	106	96	92	28	5	4	1	0	0	0	0	16	13	10	10
W/G ARRA	0	0	0	0	0	0	0	0	0	0	0	12	12	7	6
Beaver	75	25	22	3	0	0	0	0	0	0	0	42	24	14	13
Beaver ARRA	0	0	0	0	0	0	0	0	0	0	0	20	14	11	6
TOTAL	181	121	114	31	5	4	1	0	0	0	0	90	63	42	35

## Dislocated Workers

	Staff Assisted Core			Intensive <sup>1</sup>			Training							
	Enrolled	Exited	Employed	Enrolled	Exited	Employed	OJT				ITA			
							Enrolled	Completed	Exited	Employed	Enrolled	Completed	Exited	Employed
Washington/Greene	11	7	6	49	33	31	3	2	2	2	14	8	6	6
W/G ARRA	0	0	0	0	0	0	0	0	0	0	31	30	20	19
Beaver	35	15	15	0	0	0	0	0	0	0	17	5	4	3
Beaver ARRA	0	0	0	0	0	0	0	0	0	0	32	27	22	21
TOTAL	46	22	21	49	33	31	3	2	2	2	94	70	52	49

Key: OJT=on the job training; ITA=individual training account

<sup>1</sup> All individuals enrolled in training are also enrolled in intensive services; however, they are omitted from the "Intensive" column to prevent double counting in all funding streams.

**SOUTHWEST CORNER WORKFORCE INVESTMENT BOARD****PERFORMANCE REPORTS**

## COMBINED WIA DATA REPORT (CONT.)

JULY 1, 2010 – MARCH 31, 2011

Number of Customers who Received Training<sup>2</sup> by Industry Cluster

	Energy <sup>3</sup>		Logistics and Transportation <sup>3</sup>		Metals and Metal Fabrication <sup>3</sup>		Health <sup>3</sup>		Construction <sup>3</sup>		Other		Total
	#	%	#	%	#	%	#	%	#	%	#	%	
Washington/Greene	11	25%	2	5%	0	0	20	45%	9	20%	2	5%	44
W/G ARRA	7	15%	4	9%	2	4%	12	26%	4	9%	17	37%	46
Beaver	9	15%	4	7%	3	5%	16	28%	4	7%	22	38%	58
Beaver ARRA	0	0%	2	15%	0	0%	3	23%	4	31%	4	31%	13
<b>TOTAL</b>	<b>27</b>	<b>17%</b>	<b>12</b>	<b>7%</b>	<b>5</b>	<b>3%</b>	<b>51</b>	<b>32%</b>	<b>21</b>	<b>13%</b>	<b>45</b>	<b>28%</b>	<b>161</b>

Percentage of customers receiving training in priority industry clusters: 72%

## Rapid Response – Trade Adjustment Assistance (TAA) Act referrals

	Staff Assisted Core			Intensive <sup>1</sup>			Training – TAA funded							
	Enrolled	Exited	Employed	Enrolled	Exited	Employed	OJT				ITA			
							Enrolled	Completed	Exited	Employed	Enrolled	Completed	Exited	Employed
Washington/Greene	0	0	0	7	2	2	0	0	0	0	65	41	27	21
Beaver	0	0	0	0	0	0	0	0	0	0	23	4	3	3
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>7</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>88</b>	<b>45</b>	<b>30</b>	<b>24</b>

## Trade Act – Participants and Costs

	# of Individuals Enrolled in Training	Total Cost
Beaver	14	\$252,785
Greene	0	0
Mon Valley	30	\$416,988
Washington	2	\$29,340
<b>TOTAL</b>	<b>46</b>	<b>\$69,9113</b>

Key: OJT=on the job training; ITA=individual training account

<sup>1</sup> All individuals enrolled in training are also enrolled in intensive services; however, they are omitted from the "Intensive" column to prevent double counting in all funding streams.<sup>2</sup> Training includes classroom-based instruction underwritten by WIA individual training accounts (ITAs) and on-the-job training funds.<sup>3</sup> Priority industry cluster for Southwest Corner Workforce Investment Area (SCWIA)

**SOUTHWEST CORNER WORKFORCE INVESTMENT BOARD****PERFORMANCE REPORTS**

## COMBINED WIA DATA REPORT (CONT.)

JULY 1, 2010 – MARCH 31, 2011

AGA Health Care Grant<sup>1</sup>

	Training							
	OJT				ITA			
	Enrolled	Completed	Exited	Employed	Enrolled	Completed	Exited	Employed
Washington/Greene	0	0	0	0	11	3	0	0
Beaver	0	0	0	0	3	0	0	0
TOTAL	0	0	0	0	14	3	0	0

<sup>1</sup> This grant is for training only. Enrollees are also enrolled in adult or dislocated worker programs for case management services.

## Rapid Response – not including TAA referrals

	Staff Assisted Core			Intensive <sup>1</sup>			Training								
	Enrolled	Exited	Employed	Enrolled	Exited	Employed	OJT				ITA				
							Enrolled	Completed	Exited	Employed	Enrolled	Completed	Exited	Employed	
Washington/Greene	0	0	0	0	0	0	0	0	0	0	0	2	0	0	0
Beaver	3	2	2	0	0	0	0	0	0	0	0	7	3	1	1
TOTAL	3	2	2	0	0	0	0	0	0	0	0	9	3	1	1

Rapid Response/ARRA<sup>1</sup>

	Staff Assisted Core			Intensive <sup>1</sup>			Training							
	Enrolled	Exited	Employed	Enrolled	Exited	Employed	OJT				ITA			
							Enrolled	Completed	Exited	Employed	Enrolled	Completed	Exited	Employed
Washington/Greene	0	0	0	0	0	0	4	4	3	3	19	14	8	6
Beaver	0	0	0	0	0	0	102	100	102	100	23	13	6	6
Total	0	0	0	0	0	0	106	104	105	103	42	27	14	12

<sup>1</sup> This funding is utilized for ITAs and OJTs. Individuals are also enrolled into Intensive services under WIA.

Key: OJT=on the job training; ITA=individual training account

<sup>1</sup> All individuals enrolled in training are also enrolled in intensive services; however, they are omitted from the "Intensive" column to prevent double counting in all funding streams.

**SOUTHWEST CORNER WORKFORCE INVESTMENT BOARD****PERFORMANCE REPORTS**

## COMBINED WIA DATA REPORT (CONT.)

JULY 1, 2010 – MARCH 31, 2011

Youth Enrollment<sup>1</sup>

	In-School Youth	Out-Of-School Youth	TOTAL
Washington/Greene	143	59	202
W/G ARRA	62	49	111
Beaver	36	31	67
Beaver ARRA	66	29	95
TOTAL	307	168	475

## In-School Youth

	Total Enrollment <sup>1</sup>	Total Exits <sup>2</sup>	Performance measures for those exited last quarter			
			Exited Youth	Entered Employment/Military	Entered Education	Degree or Certificate
Washington/Greene	143	16	3	2	0	2
W/G ARRA	62	62	n/a	n/a	n/a	n/a
Beaver	36	10	4	2	1	4
Beaver ARRA	66	66	0	0	0	0
TOTAL	307	154	7	4	1	6

## Out-of-School Youth

	Total Enrollment <sup>1</sup>	Total Exits <sup>2</sup>	Performance measures for those exited last quarter					
			Exited Youth	Entered Employment/Military	Entered Higher Education	Degree or Certificate	Literacy-Numeracy Needed <sup>3</sup>	Literacy-Numeracy Achieved <sup>3</sup>
Washington/Greene	59	16	6	3	2	4	5	5
W/G ARRA	49	43	n/a	n/a	n/a	n/a	n/a	n/a
Beaver	31	11	2	1	0	1	1	0
Beaver ARRA	29	29	0	0	0	0	0	0
TOTAL	168	99	8	4	2	5	6	5

<sup>1</sup> Youth Enrollment reflects total number of youth served since July 1, 2010<sup>2</sup> Total Exited reflects total number of youth exited since July 1, 2010<sup>3</sup> Literacy/Numeracy for "Needed" reflects out-of-school youth (OOSY) who were basic skills deficient on enrollment and scoring below 8.9 in reading and/or math.) "Achieved" reflect those OOSY who needed to obtain an increase, retested and achieved the increase within one year.

**SOUTHWEST CORNER WORKFORCE INVESTMENT BOARD****PERFORMANCE REPORTS**

## COMBINED WIA DATA REPORT (CONT.)

JULY 1, 2010 – MARCH 31, 2011

## TANF Youth

	Enrollment	Work Experience	Adelphia	Other Programs
Washington/Greene	43	43	n/a	n/a
W/G TANF Contingency	86	86	n/a	n/a
Beaver	15	4	11	0
Beaver TANF Contingency	85*	85	0	0
TOTAL	229	218	11	0

\* Paid fringe benefits under regular TANF

## Regional Career and Education Partnership (RCEP) Grant (7/1/10-9/30/10)

	Youth Served: In-School	Youth Served Out-of-School	Youth in Paid Work Experiences/ Internships	Number of Industry Related Events	Number of Outreach Activities
Washington/Greene	4200	160	239	57	86
Beaver	1177	72	209	13	23
TOTAL	5377	232	448	70	109

**SOUTHWEST CORNER WORKFORCE INVESTMENT BOARD****PERFORMANCE REPORTS**

COMBINED PA CAREERLINK® DATA REPORT  
 JULY 1, 2010 – MARCH 31, 2011

**Jobseeker Services**

	Enrolled in System <sup>1</sup>	Attended Workshop <sup>3</sup>	Utilized Center <sup>3</sup>	Unemployment Compensation <sup>3</sup>
Washington	2859	496	6415	1032
Greene	1264	135	8792	331
Beaver	3078	636	10963	780
Mon-Valley <sup>2</sup>	1831	463	8534	368
TOTAL	9032	1730	34704	2511

**Business Services**

	New Employers <sup>1</sup>	Job Orders <sup>1</sup>	Info Phone Calls <sup>3</sup>	CareerLink Orientations <sup>3</sup>	Visits <sup>3</sup>	LMI <sup>3</sup>
Washington	141	1088	1492	28	344	810
Greene	24	319	615	16	93	1830
Beaver	488	902	660	431	163	273
Mon-Valley <sup>2</sup>	52	733	2297	143	214	1410
TOTAL	705	3042	5064	618	814	4323

**Business Services: Number of Contacts<sup>4</sup> by Industry Cluster (Note: This is not a cumulative report; it is reported on a quarterly basis.)**

Site	Energy		Logistics and transportation		Metals and Metal Fabrication		Health Care		Construction		Other		Total
	#	%	#	%	#	%	#	%	#	%	#	%	#
Washington	157	17%	63	7%	101	11%	99	11%	95	10%	424	45%	939
Greene	360	43%	77	9%	49	6%	62	7%	168	20%	119	14%	835
Beaver	3	1%	13	6%	52	23%	34	15%	18	8%	108	47%	228
Mon Valley	47	8%	53	9%	68	12%	58	10%	58	10%	283	50%	567
TOTAL	567	22%	206	8%	270	11%	253	10%	339	13%	934	36%	2569

**Percentage of contacts in key clusters, combined: 64%**

<sup>1</sup> Source: PA CareerLink® operating system statistics ([www.paworkforce.state.pa.us](http://www.paworkforce.state.pa.us)) and CWDS ad-hoc reports.

The jobseeker's or employer's address determines which county receives credit for enrollment and job orders.

<sup>2</sup> Statistics for this site are not broken out on the PA CareerLink® operating system.

<sup>3</sup> These data are collected and compiled by each site.

<sup>4</sup> The definition of a "contact" varied among sites.

**SOUTHWEST CORNER WORKFORCE INVESTMENT BOARD**

**PERFORMANCE REPORTS**

CUSTOMER SATISFACTION SURVEYS: BUSINESS CUSTOMERS

PA CAREERLINK

Business Satisfaction Surveys

Period: January 1 – March 31, 2011 # of Surveys: 51

Scale for questions 1 through 7:

Strongly disagree 1 2 3 4 5 Strongly agree

1) Staff assisted me in a professional manner.

Wash.: 5.0 Greene: 4.8 Beaver: 4.6 MV: 4.7 System-wide: 4.8

2) Staff was helpful and knowledgeable.

Wash.: 5.0 Greene: 4.8 Beaver: 4.6 MV: 4.6 System-wide: 4.7

3) Staff helped me to locate qualified workers.

Wash.: 5.0 Greene: 4.2 Beaver: 4.6 MV: 4.6 System-wide: 4.4

4) I was satisfied with the services I received.

Wash.: 5.0 Greene: 4.8 Beaver: 4.6 MV: 4.6 System-wide: 4.7

5) I would list future job orders on the PA CareerLink website.

Wash.: 5.0 Greene: 4.7 Beaver: 4.9 MV: 4.7 System-wide: 4.7

6) I would recommend PA CareerLink to others.

Wash.: 5.0 Greene: 4.7 Beaver: 4.8 MV: 4.7 System-wide: 4.7

7) Overall experience at PA CareerLink?

Wash.: 5.0 Greene: 4.8 Beaver: 4.9 MV: 4.6 System-wide: 4.7

8) How could we improve your experience at PA CareerLink?

(Sample comment from across the system)

- Improve the Website
- More marketing
- Satisfied with services
- Only post applicants that have experience.
- Better applicants
- Keep working on the website – getting better
- Improve status options on website
- Great working relationship with staff
- Additional info on UC issues

9) What are your company's needs in addition to hiring?

(Sample comment from across the system)

- On going applicant pool
- Way to work huge success for us
- Easier resume searches
- Training
- We appreciate you screening skilled labor applicants

10) Number of new business customers, by site:

Wash.: 1 Greene: 8 Beaver: 0 MV: 4 System-wide: 11

11) Number of returning business customers, by site:

Wash.: 1 Greene: 22 Beaver: 8 MV: 4 System-wide: 35

12) Average number of visits per returning business customer in the past month, by site:

Wash.: 1 Greene: 2 Beaver: 3 MV: 2 System-wide: 2.2

13) Number of business customers using other employee recruitment methods (system-wide):

4 Staffing agency  
12 Online job boards  
18 Employees' referrals  
0 Other:  
22 Newspaper ads  
14 Personal referrals  
3 Community group

14) Which of these method(s) do you find most effective?

Internet, job fairs, newspaper, PA CareerLink, Job Training for Beaver County (for pre employment testing)

**SOUTHWEST CORNER WORKFORCE INVESTMENT BOARD**

**PERFORMANCE REPORTS**

CUSTOMER SATISFACTION SURVEYS: JOBSEEKERS

**PA CAREERLINK**

**Jobseeker Satisfaction Survey**

Period: January 1 – March 31, 2011 # of Surveys: 423

Scale for questions 1 through 7:

**Strongly disagree** 1 2 3 4 5 **Strongly agree**

**1) I was greeted quickly and professionally.**

Wash.: 4.8 Greene: 4.9 Beaver: 4.8 MV: 4.8 System-wide: 4.8

**2) Staff was helpful and knowledgeable.**

Wash.: 4.8 Greene: 4.8 Beaver: 4.8 MV: 4.8 System-wide: 4.8

**3) Job postings of interest to me are on PA CareerLink website.**

Wash.: 4.1 Greene: 4.5 Beaver: 4.8 MV: 4.0 System-wide: 4.2

**4) Services and resources were explained clearly.**

Wash.: 4.8 Greene: 4.8 Beaver: 4.9 MV: 4.7 System-wide: 4.8

**5) I was satisfied with the services that I received.**

Wash.: 4.8 Greene: 4.9 Beaver: 4.9 MV: 4.8 System-wide: 4.8

**6) I would recommend PA CareerLink to others.**

Wash.: 4.8 Greene: 4.8 Beaver: 4.9 MV: 4.7 System-wide: 4.8

**7) Overall experience at PA CareerLink?**

Wash.: 4.7 Greene: 4.8 Beaver: 4.8 MV: 4.8 System-wide: 4.8

Veterans

Washington: 11 surveys received; 4.00 average score  
Greene: 8 surveys received; 4.88 average score

**8) How could we improve your experience at PA CareerLink?**

(Sample comments from across the system)

- More staff and space to accommodate large groups
- Reach out to the library community
- Get me a job
- Have aide directed to it office
- ~~BEFORE~~
- The staff was very helpful
- Please message should be more clear
- Class was too long
- Got the help I needed for a new start
- Have clearer information on UC benefits or have a representative on location
- Parking
- Very satisfied
- Thanks for all your help, all of you are very patient and professional
- Services are readily accessible

**9) Number of new customers, by site:**

Wash.: 102 Greene: 24 Beaver: 50 MV: 47 System-wide: 223

**10) Number of returning customers, by site:**

Wash.: 17 Greene: 23 Beaver: 16 MV: 129 System-wide: 185

**11) Average number of visits per returning customer in the past month, by site:**

Wash.: 2 Greene: 3 Beaver: 4 MV: 8.0 System-wide: 6.5

**12) Number of customers using other job search resources (system-wide):**

<u>77</u> Staffing agency	<u>241</u> Newspaper ads
<u>110</u> Online job boards	<u>160</u> Personal connections
<u>120</u> Employer websites	<u>15</u> Community group
<u>9</u> Other	

## **SOUTHWEST CORNER WORKFORCE INVESTMENT BOARD**

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### **PERFORMANCE REPORTS**

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#### PA CAREERLINK® SITE UPDATES JANUARY 1, 2011 – MARCH 31, 2011

#### **System-Wide**

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- Release 4.1 of the **Commonwealth Workforce Development System (CWDS)** was implemented on January 31. Staff from all four PA CareerLink® sites participated in webinars to learn about changes.
- All four PA CareerLink® sites were monitored for **Equal Opportunity (EO) and American with Disabilities Act (ADA) compliance** by the PA Department of Labor and Industry, March 16-18.
- Dacia Mace, SCWIB oversight monitor, conducted **quality review monitoring** of all four PA CareerLink® sites this quarter. There were no findings or recommendations.
- All four PA CareerLink® sites were represented at the **SCWIB meeting** on January 25.
- All PA CareerLink® staff with CWDS staff access participated in webinars about **labor market information** offered by the PA Center for Workforce Information & Analysis on February 16 and 24.
- PA CareerLink® staff from across the region participated in webinars to learn how to properly identify and document **veterans services** using the CWDS.

#### **PA CareerLink® Beaver County**

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##### *General*

- Our **Operator Consortium** met on January 26.
- Our staff participated in a **WIA evaluation study** conference call with Mathematica representatives on 01/25 to discuss flow of services.
- We welcomed a **new fulltime partner, Workers' Compensation Office of Adjudication**, effective March 1. Judges are now presiding over mediation sessions and hearings onsite.
- We welcomed two **new associate partners**: the Court of Common Pleas of Beaver County Juvenile Services Division and the Court of Common Pleas of Beaver County Adult Probation and Parole Department will now meet onsite to assist clients with employment activities.
- We hosted a **youth work experience** for Kayla Chiapetta who provided clerical support and assistance with assigned projects.
- We launched a **Facebook** page in February and had 570 post views in the first month. Recruiters and partners also got a lot of hits (e.g., 99 for Neighbor Works).
- The PA Department of Labor and Industry's Office of Equal Opportunity conducted an **EEO compliance/monitoring visit** on March 15 and found our site to be compliant in all areas.

## **SOUTHWEST CORNER WORKFORCE INVESTMENT BOARD**

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### **PERFORMANCE REPORTS**

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#### PA CAREERLINK® SITE UPDATES (CONT.)

- We hosted a **Human Service Forum Luncheon** for 25 members on March 17. Jennifer Onuska, PA CareerLink® specialist, presented information about our business services, including our Work Certified training program.
- Our site was **monitored** by Dacia Mace, SCWIB oversight monitor, on March 29.

#### *Staff Development*

- On January 21, our staff participated in a webinar featuring the **Profile Re-Employment Program** (PREP) and other programs that are yielding successful results.
- On January 21, our site administrator attended **social media and networking training** at the Beaver Valley Intermediate Unit, to learn about how to use Facebook, Linked-In, and Twitter to help market services at no cost.
- Our site administrator attended **Local Management Committee training**, led by the PA Department of Public Welfare, on February 23 in downtown Pittsburgh.
- Our management staff participated in a webinar about **equal opportunity** officer roles and responsibilities and non discrimination under the Workforce Investment Act on March 9.
- On March 24, all staff participated in a webinar about how to interpret and use labor market information compiled by the PA Center for Workforce Information and Analysis for their monthly reports and website.
- On January 11, Marta Sasala and Lynne Geiger, consultants for Market America, presented information to our staff about job opportunities (including openings for “personal customer managers”) with the internet marketing company headquartered in North Carolina.
- On January 18, Poppy Roros presented information to staff about **Work Keys and Work Certified training** to help them make appropriate referrals.
- On February 15, Jennifer Murtha presented information to staff about **CareerZone** ([www.pacareerzone.com](http://www.pacareerzone.com)), which combines O\*Net and Career Voyages into one easy to navigate site that includes three different assessment tools, a list of high priority occupations, information about industry sectors and related occupations, and other helpful resources.
- On March 1, Silvia Elsayed and Sarah Handon from CCAC presented information to staff about the school’s **mechatronics training** program underwritten by a grant from the PA Department of Education, which prepares students for a new engineering field that integrates mechanical and electronic components with hydraulics, pneumatics, electronics, and computer controls in the manufacture of industrial products and processes. It was noted several employers in our area have hired graduates from this training program. Tuition is free to those who qualify. Entrance requirements include at least a tenth grade level on the TABE test and a high school diploma or GED. Remediation is provided, as needed.

**SOUTHWEST CORNER WORKFORCE INVESTMENT BOARD****PERFORMANCE REPORTS**

## PA CAREERLINK® SITE UPDATES (CONT.)

- On March 22, Bridget Kennedy from **Bidwell Training Center** presented information to staff about the school's strong partnerships with leading Pittsburgh corporations, agencies, and organizations. She discussed several majors that include externships with area companies, enabling students to gain practical on-the-job experience plus valuable professional references. There is no fee for students and no income eligibility. Anyone with a high school diploma or GED can apply for admission.

*Service Delivery*

- In February we launched our two-week **Work Certified Training Program** and held two classes for a total of 11 jobseekers, led by Poppy Roros, education and assessment coordinator. We have 17 employers who are now endorsing the certification on their job orders.
- We hosted a benefits rights information session on January 1 for 25 transcriptionists who lost their jobs when **Heritage Valley Health Systems** outsourced the work to India. A TRADE petition is currently pending.
- Our staff participated in a **job fair** on March 24 at Penn State Beaver. The event sponsored by State Representative Jim Christiana, attracted more than twenty employers and 100 jobseekers.
- This quarter, 50 jobseekers successfully completed our intensive three-day **job search workshop**, which we now offer twice a month onsite.
- We launched a **job club** in March, facilitated by Laura DePietro, JTBC job search coordinator, and Jennifer Onuska, BWDP CareerLink specialist, both of whom completed training offered by the PA Department of Public Welfare. Our job club, designed to help jobseekers become reattached to the workforce more quickly, is held the first Friday morning of each month at Panera Bread. The first session attracted 15 participants.
- Adult Literacy Action Penn State** is now conducting a two-day program orientation and TABE testing on site twice a month.
- We hosted the following **employer recruitment events** onsite this quarter:

COMPANY	# of Recruitments	# of Referrals	# of Hires
Adecco	1	6	1
Arcadia Healthcare	1	3	Pending
Callos	1	2	Pending
Choice One	2	8	Pending
Gregg	9	97	12
Gruber Industries	1	8	Pending
Katera's Kove	1	2	Pending
Liken	5	28	3

**SOUTHWEST CORNER WORKFORCE INVESTMENT BOARD****PERFORMANCE REPORTS**

## PA CAREERLINK® SITE UPDATES (CONT.)

COMPANY	# of Recruitments	# of Referrals	# of Hires
Staffmark	6	50	Pending
TOTAL	27	204	16

- The following **employers recently registered** on the CWDS system. (Asterisk denotes a PA Targeted Industry Cluster.)
  - Administrative and Support and Waste Management and Remediation Services
    - Liken Staffing
  - Construction
    - Advanced Caulking Services, Inc.
    - Fryer Excavating, LLC
  - Educational Services
    - New Brighton Area School District
  - Finance and Insurance
    - Anthony J DeCaria dba State Farm Insurance Agency
  - Health Care and Social Assistance
    - Hart to Hart Childcare Center
    - Katera's Kove
  - Manufacturing
    - Corrosion Fluid Products Corp.
  - Other Services (except Public Administration)
    - Hill & Kunselman Funeral Home
  - Other
    - Friendship Ridge
    - Women's Center of Beaver County
  - Professional, Scientific, and Technical Services
    - Brodhead Animal Hospital
    - H&R Block
  - Public Administration
    - Borough of Rochester
  - Real Estate and Rental and Leasing
    - BakerCorp
  - Transportation and Warehousing (Category 48)
    - Graebel DNU Pittsburgh Movers
    - Ralich Truck Center
  - Wholesale Trade
    - Crows Run Recycling

## **SOUTHWEST CORNER WORKFORCE INVESTMENT BOARD**

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### **PERFORMANCE REPORTS**

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#### PA CAREERLINK® SITE UPDATES (CONT.)

##### *Community Linkages*

- We hosted the monthly **Beaver County Collaborative Action Network Leadership Forum** on January 14, with special guest John McCreary, an attorney.
- Our staff attended the grand opening of the Area Agency on Aging's new **Center at the Mall** on February 25, next door to the PA CareerLink® at the Beaver Valley Mall. Area officials, agency representatives, and the general public attended.
- Our site administrator attended the **Chamber of Commerce State of the County Forum** on February 16. All three county commissioners addressed the group and answered questions.
- Our PA CareerLink® program supervisor attended a **Human Services Forum** meeting on January 20 at the Western PA Psych Care at the Phoenix Center to share information and network with other service providers.
- Our site administrator attended Local Management Committee meetings on January 20 and March 31.
- Our site administrator participated in the Penn State Advisory Board **Academic Excellence Committee** meeting on February 18.
- Our business services staff participated in two **Beaver County Chamber of Commerce** events this quarter: a "speed networking" event that attracted more than 45 attendees at the Beaver Valley Mall; and a "power lunch" series at the Texas Roadhouse, with guest speaker Bill Parise (YMCA president/CEO), which attracted 35 members.
- Our site administrator attended a **Beaver County Collaborative Acton Networking Leadership Forum** meeting on March 3 at the Women's Center in Beaver.
- Our site administrator participated in a **SABLE Coalition** conference call on March 7 and a meeting on March 31 in Southpointe to discuss strategic planning.
- On March 18, our site administrator attended a **Penn State Advisory Board** meeting. She has been asked to serve another two-year term on the board.

#### **PA CareerLink® Greene County**

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##### *General*

- We have a **new fulltime partner**: the Washington County Literacy Council joined, effective January 1.
- The **Social Security Administration** announced it is closing all outsourced field office locations, effective March 31, 2011, including the one located at our site.
- Effective March 16, **SAGE Technical Services**, is no longer a partner. This represents a loss of four full-time staff people at our site.

**SOUTHWEST CORNER WORKFORCE INVESTMENT BOARD****PERFORMANCE REPORTS**

## PA CAREERLINK® SITE UPDATES (CONT.)

*Staff Development:*

- Our jobseeker services team participated in a **Profile Reemployment program (PREP)** conference call on January 21 to discuss ideas for improving services for individuals signing for unemployment compensation.
- Our staff participated in webinars on January 27 and February 1 to learn about recent changes to the **CWDS operating system**.
- Carl North, local office EEO liaison officer, participated in two **EEO webinars** on February 16 and 24.
- Robin Matthews, from **Dress for Success**, presented information to our staff about the organization's services and referral processes on March 21.

*Service Delivery*

- We provided **testing for white cap mining job applicants** for Alpha Natural Resources every Friday through March 15 at Westmoreland Community College-Greene County Educational Center. Of the 600 jobseekers who applied, all were scheduled for testing, 401 completed the TABE (the rest failed to show up for testing) and 91 were retested to meet the 9.0 grade level required in math and reading. A total of 253 individuals qualified for the applicant pool.
- The following **employers recently registered** on the CWDS system. (Asterisk denotes a PA Targeted Industry Cluster.)
  - Building and Construction\*
    - Jason A. Webster (Waynesburg)
    - Industrial Safety & Compliance Services, LLC (Waynesburg)
  - Education
    - West Virginia University Office of Information Technology (Morgantown)
  - Retail
    - Community Carpet Care (Jefferson)
  - Other
    - Greene County Veteran Club (Waynesburg)
    - Contemporary Services Corporation (Morgantown)
- We hosted the following **employer recruitment events** onsite this quarter:

Date	Company	Position	# of Referrals	# of Hires	Salary
1/02/2011	Emerald Coal	General Inside Laborer	31	22	\$22.85/hour
1/18/2011	Emerald Coal	General Inside Laborer	16	8	\$22.77/hour
1/24/2011	Emerald Coal	Prep Plant Supervisor	15	Pending	\$90,000/year
1/25/2011	Emerald Coal	Engineering Assist. Surveyor	9	Pending	\$40,000/year
3/3/2011	Emerald Coal	Safety Representative	9	Pending	\$68,500/year

**SOUTHWEST CORNER WORKFORCE INVESTMENT BOARD****PERFORMANCE REPORTS**

## PA CAREERLINK® SITE UPDATES (CONT.)

Date	Company	Position	# of Referrals	# of Hires	Salary
3/8/2011	Emerald Coal	Maintenance Clerk	21	Pending	\$40,000/year
3/15/2011	Emerald Coal	Mine Mechanic	5	Pending	\$24.42/hour
3/15/2011	Emerald Coal	Mine Electrician	3	Pending	\$24.42/hour
1/18/2011	Cumberland Coal	General Inside Laborer	19	6	\$22.77/hour
3/3/2011	Cumberland Coal	Safety Representative	15	Pending	\$68,500/year
3/9/2011	Cumberland Coal	General Inside Laborer	11	Pending	\$23.34/hour
3/29/2011	Cumberland Coal	Prep Plant Clerk	26	Pending	\$40,000/year
1/11/2011	G4S	Security Guard	72	11	\$20,000/year
2/28/2011	G4S	Security Guard	70	8	\$11.37/hour
TOTAL			322	55	

*Community Linkages*

- Barbara Cole, site administrator, attended a **Tri-County Oil and Gas Committee** meeting on January 24 to plan for the vendor to vendor expo scheduled for May.
- Barbara Cole participated in the **data warehouse testing** of the new dashboard reporting systems in Harrisburg February 14-18.
- Frank Couch, veteran's representative, attended **Waynesburg Area Chamber of Commerce** meetings on January 26 and February 23.
- Carl North, PA CareerLink® supervisor, attended an **SWPA Oil and Gas Industry Partnership** meeting at Southpointe on February 24.
- Carl North attended a **Southwestern Regional Housing Authority** board meeting in Monroeville on March 25.
- Barbara Cole attended 13 **Waynesburg Rotary** meetings and three Executive Board meetings.
- Barbara Cole attended three **Cornerstone Care** board meetings.
- Barbara Cole attended a **Southwest Training Service, Inc.** board meeting on March 31.

**PA CareerLink® Mon Valley***General*

- We produced and distributed our first quarterly newsletter, the **Mon Valley Link**.
- We were honored as the **February "Business of the Month"** by the Rostraver Chamber of Commerce.

## **SOUTHWEST CORNER WORKFORCE INVESTMENT BOARD**

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### **PERFORMANCE REPORTS**

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#### PA CAREERLINK® SITE UPDATES (CONT.)

##### *Staff Development*

- Brian Polinsky, **Family Services of Western PA**, offered staff training on the Ways to Work program on January 25.
- Tammy Herre, human resources director, **Teleperformance**, presented information to our staff on February 8 about the skills needed for employment with the company.
- Debbie Tawney Newsome, **NeighborWorks-Western PA**, presented information to our staff on March 28 about financial literacy services.
- Several staff members participated in a **Profiling Re-Employment Program (PREP) webinar** on January 21.
- Doug Short, disabled veteran outreach program representative, attended a **PA CareerLink® 101** three-day training session February 8-10.
- Doug Short attended a **veterans representative training** webinar on March 16.

##### *Service Delivery*

- We offered three **Work Certified Academy** one-day career workshops this quarter, serving a total of 26 participants.
- We offered **jobseeker workshops** covering a range of topics including job searching/Interviewing, MS Word, MS Excel, introduction to computers, education/training, resume and cover letter preparation, and Work Certified Workshops, this quarter, serving a total of 330 participants.
- The following **employers recently registered** on the CWDS system. (Asterisk denotes a PA Targeted Industry Cluster.)
  - Building and Construction\*
    - Frye Construction (Monongahela)
    - Petrucci Heating Cooling & Refrigeration, Beallsville, PA
    - Menzer's Pool Service & Repair, Monongahela, PA
    - Lee Supply Company, Inc., Charleroi, PA
  - Oil/Gas
    - Canary Wellhead Equipment (Charleroi)
    - Warriar Energy Services (Belle Vernon)
  - Life Sciences – Health Care\*
    - Spartan Health Surgicenter (Monongahela)
    - Little Minds Learning Academy and Daycare (Belle Vernon)
    - McKean Manor Personal Care Home (Donora)
  - Logistics and Transportation\*
    - Risk Planners (Monongahela)
  - Manufacturing
    - BJREO, Inc. (West Elizabeth)
  - Retail/Hospitality
    - Three Guyz Subz & Pizza Piez (Bentleyville)
  - Other

**SOUTHWEST CORNER WORKFORCE INVESTMENT BOARD****PERFORMANCE REPORTS**

## PA CAREERLINK® SITE UPDATES (CONT.)

- Monongahela Radiator (Monongahela)
- Robert Bozovich Insurance (Bentleyville)
- Van Beck Electric Supply (Charleroi)
- Heavenly Sweep Cleaning Service (Sutersville)

- We hosted the following **employer recruitment events** onsite this quarter:

Employer	Date(s)	# of Referrals	# of Hires	Hourly Rate
World Kitchen	1/18 -1/28, 3/14-3/25	136	Pending	\$11.26
Lifesteps	1/10, 1/25, 2/17, 2/28, 3/11	20	N/A	N/A
Gregg Staffing	2/3	4	2	N/A
Staff Masters	3/3, 3/9, 3/12, 3/23	12	5	\$8.00- \$9.00
Keystone Neuro	1/20	9	3	\$8.00- \$10.00
Guardsmark	2/23, 3/17	5	N/A	\$9.00
TOTAL		186	10	

*Community Linkages*

- Trish Brickner, site administrator, participated in a **PA Gas & Oil Expo** committee meeting on January 24.
- Trish Brickner and Linda Jack, program supervisor, presented information about PA CareerLink® services at a parent meetings at **Community Action Southwest's Head Start** programs in Charleroi and Donora on January 5 and 13, respectively. Trish Brickner attended **Mon Valley Regional Chamber of Commerce** board meetings on January 19 and February 16 and a luncheon on February 15.
- Trish Brickner participated planning meetings for a **Mon Valley Business to Business Expo** sponsored by the Mon Valley Regional Chamber of Commerce.
- Trish Brickner participated in planning meetings for the **Tri County Oil/Gas Business to Business Expo** scheduled for May 20-21 at the Washington County Fairgrounds.
- Trish Brickner attended the **Mental Health Association** board program monitoring session on January 21 and monthly meetings on January 25, February 22, and March 29.

## **SOUTHWEST CORNER WORKFORCE INVESTMENT BOARD**

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### **PERFORMANCE REPORTS**

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#### PA CAREERLINK® SITE UPDATES (CONT.)

- Trish Brickner, Heather Glesk, business development specialist, and Linda Jack participated in **industry networking events** featuring the construction industry, builders, and suppliers, and other businesses, sponsored by the Mon Valley Regional Chamber of Commerce.
- Trish Brickner participated in a mock networking/workplace etiquette program for students at **California University of PA**.
- Linda Jack and Heather Glesk attended a **Rostraver Chamber of Commerce** meeting on February 22 and presented information about PA CareerLink® services.
- Trish B. attended the **Fayette County Employer Recognition Event/Job Expo** on March 24.
- Ellen Durka, SWTS case manager, participated in a **Mon Valley Rotary Club** networking event on March 30.
- Linda Jack attended **Westmoreland Assists Native Talent (WANT) Job Fair** committee meetings on January 20 and March 1 to discuss future direction for the event.

#### **PA CareerLink® Washington County**

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##### *General*

- Our Penn Commercial student worker, Mary Angott, completed her 12-week staff support **externship** in March and used our services, including our Career Cooperative classes, to secure a permanent position in human resources, her field of study.
- We reviewed and updated our **staff policy and procedures manual**.
- Our **Job Seeker Services Team** is in the process of updating orientation materials to ensure a solid, consistent presentation of PA CareerLink® services to new participants.
- Our **Business Services Team** has concentrated on building a better relationship with the Washington County Chamber of Commerce. As a result of our outreach, the Chamber has added a link to CWDS (the PA CareerLink® website) from the resources section of their website. Ideas for future joint projects are being explored, including an article about our employer services in the Business Journal. Brenda Martin from SWTS has joined the team in her new position as job developer.
- Our **Staff Services Team** completed a review of safety procedures, and created documents/checklists to organize efforts. They also organized a staff luncheon and a community service project as part of the American Cancer Society's Daffodil Days.

##### *Staff Development*

- Sherrie Sorge, BWDP supervisor, and Clyde Fragapane, PA CareerLink® specialist, received training on the **Unemployment Compensation database system** which allows us to verify income for individuals who apply for training funding.

## **SOUTHWEST CORNER WORKFORCE INVESTMENT BOARD**

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### **PERFORMANCE REPORTS**

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#### PA CAREERLINK® SITE UPDATES (CONT.)

- Nan Sninsky, administrator, and Lisa Neil, operator point of contact, attended an informational session presented by **Catalyst Connection** entitled “State of manufacturing: challenges and opportunities,” and shared information with staff and the Business Service Team.
- Our staff reviewed a state report on **future workforce employee needs of manufacturers** throughout Pennsylvania, paying particular attention to skills associated with two critical jobs: industrial maintenance technicians; and precision machinists.
- Sam Jocuns, disabled veterans outreach program representative, participated in a webinar on **assisting veterans with criminal backgrounds**.
- Our staff participated in a webinar to learn more about labor market information and tools available through the **PA Center for Workforce Information Analysis**.
- Sherrie Sorge, BWDP supervisor and **equal opportunity** (EO) liaison, participated in two webinars about regulatory requirements and EO liaison roles and responsibilities.
- Robin Matthews, from **Dress for Success**, presented information about the program to our staff. Our youth program staff identified and referred a teen mother in need. Our staff and partners also donated items directly to the mother and her child.
- On February 23, the **Greenbriar Treatment Center** presented information about substance abuse to our staff.

#### *Service Delivery*

- We participated in a Rapid Response meeting for 11 dislocated workers from **Roomful Express** in Canonsburg.
- We participated in a Rapid Response meeting for 35 dislocated workers from **All-Clad** in Eighty Four. The company is closing its warehouse facility in June 2011; the manufacturing plant in Canonsburg will remain open.
- Seven job seekers participated in our **Career Cooperative** job search intensive classes on February 16 and 23.
- **Community Action Southwest**, one of our partners, offered computer classes for jobseekers every Thursday this quarter, covering basic skills along with MS Word and Excel.
- **Langeloth Metallurgical Company** hired four individuals, including one veteran, who were identified through an onsite recruitment event we hosted last quarter, bringing the total number of hires from that event to 10. The company’s human resource representatives again expressed appreciation to us for our recruitment support and the subsequent assessment testing conducted by Southwest Training Services, Inc., one of our partners.
- **Hulcher Services** recruited candidates at our site for four positions: laborer, heavy equipment operator, vacuum truck manager, and manager of railroad emergency

**SOUTHWEST CORNER WORKFORCE INVESTMENT BOARD****PERFORMANCE REPORTS**

## PA CAREERLINK® SITE UPDATES (CONT.)

services. Despite inclement weather, they received 8 applications. They also received 145 online referrals.

- The following **employers recently registered** on the CWDS system. (Asterisk denotes a PA Targeted Industry Cluster.)
  - Agriculture
    - Empress Arabians (Venetia)
  - Building and Construction\*
    - Wilson’s Outdoor Services (Washington)
    - Ten Mile Paving (Amity)
    - Chris P. Tatman (Canonsburg)
    - Suite-Kote Corporation (Washington)
  - Business and Finance
    - Slovenian Savings and Loan Association (Strabane)
    - Washington County Community Foundation (Washington)
  - Education
    - Peters Township School District (McMurray)
  - Energy\*
    - Crown Drilling (Washington)
    - Weatherford International (Canonsburg)
    - Multi-Chem (Washington)
  - Health Care/Life Science\*
    - Shared Medical Services (Canonsburg)
    - Justice Works (Washington)
  - Information and Communications
    - Point of Sale Technologies (Canonsburg)
    - Newton Consulting (Claysville)
  - Manufacturing
    - Amega West Services (West Alexander)
    - Tru-Tech Valve (Canonsburg)
    - Ross Mould (Washington)
    - Allegheny Millwork (Lawrence)
  - Transportation and Logistics\*
    - Old Dominion (Eighty-Four)
    - Songer Steel Services (Canonsburg)
  - Other
    - Hibachi Japan (Canonsburg)
    - Kauffman Family Marketplace (Burgettstown)
    - JHM Automotive Inc.
    - Totes Isotoner (Washington)
    - Tisco Trading USA (Canonsburg)
    - Main Street Farmer’s Market (Washington)
    - Hulcher Services (Washington)

**SOUTHWEST CORNER WORKFORCE INVESTMENT BOARD****PERFORMANCE REPORTS**

## PA CAREERLINK® SITE UPDATES (CONT.)

– Monro Muffler (Washington)

- We hosted the following **recruitment events** onsite this quarter:

DATE	COMPANY	# OF REFERRALS	# OF HIRES
January 10	Staffmark	65	2
January	TPS	59	0
February 1	Lifesteps	21	0
March 7-8	Langeloth Metallurgical	140	pending
March 11	Hulcher Services	145	1
TOTAL		430	3

*Community Linkages*

- Our partner, **Western Area Career and Technical Center**, hosted a career-related competition, Skills USA, on January 19.
- We hosted a **Washington County Chamber of Commerce Human Resources Roundtable** on January 25. We presented information about our services and offered tours of the facility.
- Nan Sninsky, administrator, attended monthly **Dress for Success** board meetings.
- Our staff participated in a **Veterans Education, Training, and Employment Services** workshop on March 18 at the Community College of Allegheny County's Washington Center. Information was presented about training/funding opportunities, PA Office of Vocational Rehabilitation services, and other programs of potential interest to veterans. Refreshments left over from the event were donated to the Washington Christian Outreach center.
- We submitted **Disabled American Veterans award nominations** for Harry Wilson, a recently retired county veterans' director, and All-Clad Metalcrafters, a local manufacturing employer.
- We conducted **mock interviews** for participants of the Work Certified Academy and Transitional Employment Consultants.
- Clyde Fragapane, PA CareerLink® specialist, attended the **Southpointe Chamber of Commerce's 13<sup>th</sup> Annual Trade Show** on February 25 to promote PA CareerLink® services.
- We posted apprenticeship opportunities for **Local 669 Sprinkler Fitters**. (Note: All apprenticeship opportunities are posted at our office.)
- Nan Sninsky attended a **City of Washington transit planning** meeting.
- Our staff presented an overview of PA CareerLink® services to students of **Leadership Washington County**.
- A **Job Corps** representative met with jobseekers at our center on March 30.
- Our local veterans employment representative spoke to **Trinity High School** students at the "Life after high school" career day program.

**SOUTHWEST CORNER WORKFORCE INVESTMENT BOARD**

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**PERFORMANCE REPORTS**

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TITLE I PROVIDER UPDATES  
JANUARY 1, 2011 – MARCH 31, 2011

**Job Training for Beaver County, Inc. (General)**

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*General*

- Deborah Newton, our executive director, received the “**Gateway to Equity**” Award from the American Association of University Women Beaver County Chapter on March 5 in recognition of her commitment to promoting equity for women and girls through advocacy, education, and research.
- We contracted with Mark Turnley, CPA, to conduct an **administrative and limited scope audit** for Program Year 2009 (July 1, 2009 – June 30, 2010). He found no deficiencies or material weaknesses.
- Mr. Turnley also performed a **subrecipient/ vendor limited scope audit** of DCI Career Institute, based on amount of training dollars that our customers spend there and the nature of our involvement with the school. No questioned costs were found.

*Staff Development*

- Poppy Roros, education/assessment coordinator, facilitated a **job readiness** training session on January 18 at PA CareerLink<sup>®</sup> Beaver County to educate our staff about WorkKeys and Work Certified job readiness activities.
- Deb Newton, executive director, and Rich Strother, program manager, participated in a conference call with Gretchen Kirby, senior researcher, and Annalisa Mastro from **Mathematica Policy Research, Inc.** on January 25 to prepare for the federal study designed to assess the effectiveness of WIA intensive and training services.
- Jenn Murtha, program coordinator, facilitated a **career exploration** training session on February 15 at PA CareerLink<sup>®</sup> Beaver County to instruct staff on using the Pennsylvania Career Zone<sup>®</sup> website as an assessment and career exploration tool.
- Rich Strother, program manager and equal opportunity (EO) officer for PA CareerLink<sup>®</sup> Beaver County, participated in three **equal opportunity** training webinars.
- Deb Newton, executive director, and Rich Strother, program manager, attended a meeting of the **Southwestern PA Oil and Gas Partnership** on February 24 at Waynesburg University in Southpointe. Topics included an overview of incumbent worker training needs and an update on the ShaleNET program.
- Our management staff attended a webinar entitled “**Re-envisioning UI claimant reemployment strategies: a call to innovate**” on March 9. US Department of Labor Employment and Training Administration Assistant Secretary, Jane Oates, presented on a national vision for serving claimants through the public workforce system.

**SOUTHWEST CORNER WORKFORCE INVESTMENT BOARD**

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**PERFORMANCE REPORTS**

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TITLE I PROVIDER UPDATES (CONT.)

- On March 24, Deb Newton attended a **Marcellus Shale informational forum** sponsored by PA Representative Jim Marshall that featured speakers from Chesapeake Energy, Range Resources, the PA Department of Environmental Protection, Strassburger McKenna Gutnick & Gefsky (a law firm), the International Union of Operating Engineers (Local 66), and the Penn State Cooperative Extension. Topics included drilling activity, the economic impact, homeowner legal rights, job creation, and other effects on the local community.

*Service Delivery*

- We assisted with recruitment and conducted assessments for 25 adults and dislocated workers selected to participate in the **Broadband Academy Training** program offered by the Community College of Beaver County with a grant from the PA Department of Labor and Industry.
- We participated in a Trade Act Benefit Rights Interview on March 1 for 25 medical transcriptionists who lost their jobs due to outsourcing by **Heritage Valley Health System**.
- Our **Entrepreneurship Program** (funded through a Beaver County Community Development Block Grant) began a new workshop series with 17 enrollees on March 14.
- As part of **The Prevention Network's Transitions Program**, we provided job search assistance to residents of three Housing Authority of Beaver County properties: Morado in Beaver Falls on January 24; Linmar in Aliquippa on February 28; and Economy Crestview in Ambridge on March 21.
- We participated in a **job fair at PSU Beaver** sponsored by Representative Jim Christiana on March 24.

*Community Linkages*

- We presented information about our services to community stakeholders during partner meetings for **The Prevention Network's Transitions Program** on January 25 at Economy Crestview in Ambridge and on March 22 at Linmar in Aliquippa.
- Rich Strother, program manager, and Jennifer Hamilla-Onuska, PA CareerLink® specialist, met with Barbara Reed, facility compliance manager for **Penn Pavilion**, a Beaver County drug rehabilitation center and halfway house, on January 28 to discuss the opportunity to provide job readiness services to participants in their work release program.
- Deb Newton, executive director, attended the **Beaver County Chamber of Commerce's State of the County** review session on February 16.

**SOUTHWEST CORNER WORKFORCE INVESTMENT BOARD**

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**PERFORMANCE REPORTS**

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TITLE I PROVIDER UPDATES (CONT.)

- On March 18, our senior management met with **Beaver County Women's Center** Director Jill Marsilio-Colonna and her staff to discuss our role in providing client skills assessment and job search assistance through a program underwritten by the US Department of Justice's "Transitional Housing Assistance for Victims of Domestic Violence, Stalking or Sexual Assault" program.

*Success Stories*

- **WIA Adult** – When Jessica Hill contacted us in September 2009, both she and her husband were unemployed and relying on public assistance to make ends meet. Ms. Hill recognized she could not raise a small child without a good job so she began training at CCBC to become a licensed practical nurse (LPN) and graduated in December. On January 27, 2011, she began working fulltime as an LPN at Beaver Elder Care, with a starting hourly wage of \$16.
- **WIA Adult** – Richard Masion was discouraged by the difficulties of finding a job when he came to PA CareerLink® Beaver County in January 2010. Through our Job Search Workshop, he received help with his resume and guidance on how to complete applications and prepare for interviews. After several interviews, he was finally offered a fulltime management position at Designer Furniture Warehouse in Pittsburgh earning \$8.50 an hour. He says he is grateful for the opportunity to prove himself in a position offering opportunity for growth.
- **WIA Dislocated Worker** – Barbara Lopez contacted us in February 2008 after being unemployed for over a year. Eligible for WIA funding, she enrolled in the registered nurse (RN) program at Sewickley Valley Hospital and graduated with a 3.65 GPA. She accepted an RN position at Heritage Valley Medical Center in January 2011 earning \$22.38 per hour plus benefits.
- **WIA Dislocated Worker** – Jonathan Biskup had lost his job of 15 years due to outsourcing when he came to us for help in February 2011. He had extensive experience in logistics management but lacked confidence in his ability to get another job without post-secondary training. Through his participation in our job search workshop, he learned how to conduct a more aggressive job search. When a local employer contacted him for an interview, he reviewed possible questions with his job search coordinator. The preparation paid off and he was offered a fulltime position as a logistics manager at Cameron Valves and Measurements on February 14, making \$22.00 an hour. He says he is grateful for the new ideas that motivated him to sell himself professionally and prepare better for his interview.

**SOUTHWEST CORNER WORKFORCE INVESTMENT BOARD**

**PERFORMANCE REPORTS**

TITLE I PROVIDER UPDATES (CONT.)

**Job Training for Beaver County, Inc. (Youth)**

*Staff Development*

- Beth Demoratz, our youth coordinator, attended a workshop entitled “**Working with gay, lesbian, bisexual, and transgender youth**” sponsored by the Beaver County Collaborative Action Network on March 16 at the Community College of Beaver County. The workshop provided an understanding of issues related to youth sexual and gender orientation, including bullying, depression, substance abuse, and discrimination.

*Service Delivery*

- Beth Demoratz attended a **Beaver County Chamber of Commerce University (BC<sub>3</sub>U)** networking dinner on February 2 at Geneva College, where she met with college students and employers to discuss internship opportunities through the WIA youth program.
- Our staff conducted mock interviews with **Western Beaver High School** seniors on February 18 to help them fulfill their graduation requirement.
- On March 1, Beth Demoratz presented information about WIA funded work experience opportunities to seniors at **Beaver Area High School**.
- We set up the following **paid work experience** opportunities this quarter:

EMPLOYER	POSITION
Uncommon Grounds Café	Barista
Lucille Nesmith Salon	Receptionist/Shampoo Assistant
Exquisite Styles Salon and Spa*	Receptionist/Shampoo Assistant
Christine’s Salon and Spa*	Receptionist/Shampoo Assistant
PA CareerLink® Beaver County	Clerical Assistant
Goodwill Industries	Computer De-manufacturing Technician
AppliGeeks	Customer Support Representative
ROOTS, Inc. Day Care	Child Care Aide
Rochester School District*	Cafeteria Aide

\*Beaver County Career and Technology Center student receiving career-related work experience in his/her field of study.

*Community Linkages*

- Beth Demoratz took part in a **Health Careers Week** Planning Committee conference call on February 16. Committee members discussed the possibility of forming a pipeline committee to connect employers with education providers and jobseekers to identify and fulfill future workforce needs.

**SOUTHWEST CORNER WORKFORCE INVESTMENT BOARD**

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**PERFORMANCE REPORTS**

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TITLE I PROVIDER UPDATES (CONT.)

- Deb Newton, executive director, and Rich Strother, program manager, participated in a conference call meeting of the **Building & Construction Trades Industry Partnership of Southwestern PA** on January 28. Topics included a review of summer youth Building Trades Camp activities and plans for the upcoming Construction Career Day event.
- On February 16, Deb Newton and Dianne Stoner, PA CareerLink® Beaver County site administrator, met with Robert Rose, director of the **Beaver County Court of Common Pleas Juvenile Services Division**, to discuss benefits of association partnership and further collaboration with WIA programming.
- Our youth staff attended **high school transition coordinator meetings** on January 28 and March 25 to present information about youth work readiness and work experience opportunities as well as the upcoming summer youth program.
- Our senior management participated in a conference call meeting of the **Southwest Pennsylvania Transportation and Logistics Industry Partnership** on February 2. Topics included a review of summer youth Transportation and Logistics camp activities, and the creation of an industry employer directory for distribution to schools.
- Rich Strother and Beth Demoratz met with Rhonda Higgins, newly appointed site director for the **Phase 4 Learning Center** in the Beaver Valley Mall, on February 2 to discuss WIA youth services. Phase 4 offers alternative education and a diploma retrieval program, allowing youth to complete coursework required to receive their high school diploma.
- Beth Demoratz hosted two meetings of the **Greater Pittsburgh Community Food Bank's Hunger Task Force** at PA CareerLink® Beaver County on February 28 and March 25. The task force is involved with organizing the Beaver County Summer Food Service Program which ensures youth continue to receive meals during the summer when the school lunch program is not operating.
- Our youth staff participated in a **Weed and Seed Program** meeting for the community of Aliquippa on March 18 to present information about our youth services.

*Success Stories*

- **In-School Youth** – Markeata Gates, an Aliquippa High School senior, was at risk of not graduating on time. Through her participation in our youth program, the cost of enrolling in her school's credit recovery program was subsidized and she completed the credits required to graduate. After graduation, she completed a work experience in our summer program and went on to enroll in post secondary education at Central State University in January 2011.

## **SOUTHWEST CORNER WORKFORCE INVESTMENT BOARD**

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### **PERFORMANCE REPORTS**

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#### TITLE I PROVIDER UPDATES (CONT.)

- **Out-of-School Youth** – Tiffany Bridges entered our youth program in February 2010 as a high school graduate in need of tuition assistance to complete her studies to become a medical assistant. Through her participation in our youth program, she received the funding she needed and graduated in October 2010. She was hired by the Institute for Transfusion Medicine in January 2011, earning \$11.50 an hour.

#### **Southwest Training Services, Inc. (General)**

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##### *General*

- We **updated/redesigned our website**. Please visit us online at [www.swtraining.org](http://www.swtraining.org).

##### *Staff Training*

- Our staff participated in webinars explaining **recent changes to the CWDS**, the backbone of the PA CareerLink® online system.
- Lisa Neil attended a **Washington County Manufacturer's Association** meeting on January 6, with guest speaker Petra Mitchell, CEO of Catalyst Connection, who discussed the state of manufacturing in Pennsylvania.

##### *Service Delivery*

- We co-hosted, along with PA CareerLink® Washington County, a **Washington County Chamber of Commerce Human Resource Roundtable** meeting on January 5. Cindy Derrico, vice president, and Sherrie Sorge, PA CareerLink® supervisor, gave a presentation on the services available through PA CareerLink® and WIA. Employers in attendance included Aquatech, All-Clad Metalcrafters, 84 Lumber, Black Box, Universal Electric, Catalyst Connection, and Coca-Cola.
- Michele Petix, case manager, attended a Rapid Response meeting for 35 dislocated workers from **All-Clad Metalcrafters** on January 3. All-Clad is moving their Eighty Four warehouse operations to their New Jersey site.
- We continued to recruit and test candidates for mining positions with **Alpha Natural Resources**. To date:
  - 600 jobseekers have applied
  - 536 have completed the test of adult basic education (TABE)
  - 328 have passed and advanced to the second phase of testing
  - 95 have been retested
  - 16 from the first group have been hired
- We recently coordinated and proctored a second round of **pre-employment assessments** on 44 individuals for **Langeloth Metallurgical** on March 18 and 21. Interviews with the company have been scheduled and hires are pending for laborers and entry level operators at a starting rate of \$17.85 per hour.

**SOUTHWEST CORNER WORKFORCE INVESTMENT BOARD**

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**PERFORMANCE REPORTS**

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TITLE I PROVIDER UPDATES (CONT.)

- Cindy Derrico and Sherrie Sorge, PA CareerLink® supervisor gave a presentation to this year's **Leadership Washington County** class at the Western Area Career and Technology Center on February 15. The presentation focused on education and training programs and resources including PA CareerLink® and WIA services.
- We proctored six assessments for **Castle Worldwide Testing** this quarter.

*Community Linkages*

- Lisa Neil, Michele Petix, Cindy Derrico and Ester Clark attended **Western Area Career & Technical Center's annual dinner/meeting** event on March 10.
- Lisa Neil attended **PA CareerLink® operator meetings** for the Washington County, Greene County, and Mon Valley sites.
- Lisa Neil and Cindy Derrico attended **PA CareerLink® Management Team** meetings for the Washington County site.
- Lisa Neil attended **Western Area Career & Technology Center** Advisory Board meetings.
- Lisa Neil attended three **Washington County Mental Health Association** Board of Directors meetings
- Lisa Neil participated in a **Transportation & Logistics Industry Partnership** conference call on January 20.
- Lisa Neil and Cindy Derrico attended the **Southwest Corner WIB** meeting conference call on January 25.
- Lisa Neil participated in a **SW PA Building and Construction Industry Partnership** conference call on January 28.
- Lisa Neil attended a meeting with the **Chapman Corporation** and the Steamfitters Local 449 on February 4 to discuss the company's expansion plans, funding, and training opportunities for new hires.
- Lisa Neil attended a **SW PA Oil and Gas Industry Partnership** meeting at Waynesburg University-Southpointe on February 24.
- Lisa Neil participated in **Southwest Adult Basic Literacy Education Coalition** conference calls on February 7 and March 7 to develop a workforce plan.
- Ellen Durka, case manager, attended three **Donora Rotary** meetings.
- Michele Petix, Shawn Jurik, and Ester Clark conducted mock interviews with Penn Commercial graduating seniors on February 24.
- Lisa Neil attended **Southpointe Chamber of Commerce's Trade Show** on Feb 25.
- Lisa Neil and Cindy Derrico attended the **Washington County Chamber of Commerce** breakfast meeting on March 18. The Washington County Commissioners were the featured speakers.

**SOUTHWEST CORNER WORKFORCE INVESTMENT BOARD**

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**PERFORMANCE REPORTS**

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TITLE I PROVIDER UPDATES (CONT.)

*Success Stories*

- **WIA Adult** – Carla Garrett was unemployed when she enrolled in our program. She was searching for a career that would lead to a self-sustaining job and decided to pursue training at Western Area Career & Technology Center to become a licensed practical nurse. She successfully completed the program and following graduation, accepted a nursing position at Providence Point earning a starting salary of \$17.00 per hour plus benefits.
- **WIA Adult** – Charles Jones, from Finleyville, came to us with an interest in the gas and oil drilling industry. After his enrollment and assessment, he began training at Western Area Career & Technology Center for their certified well tender/commercial driver's license course. His strength, 7 foot stature, and willingness to work long hours outside, made him a great candidate. He was hired not long after graduation by PumpCo in Belle Vernon as a driver/laborer starting at \$13.50 per hour plus benefits.
- **WIA Dislocated Worker** – Naomi Rolley was dislocated from Weavertown Environmental Group when she came to us for tuition assistance for Penn Commercial's Business Administration Program. She knew that additional training/skills are what she needed to get back into the workforce, but did not have the funding to pay tuition. She accessed our WIA funds and successfully completed her training program. During her last semester there, she did a paid externship at Langan Engineering & Environmental Services and was kept on after graduation starting at \$18.25 per hour plus benefits.
- **WIA Dislocated Worker** – Russell Clem was dislocated from Graphic Packaging International so he came to the PA CareerLink® looking for assistance. After having his skill levels assessed and researching career opportunities in his areas of interest, he decided to attend Western Area Career & Technology Center's Licensed Practical Nursing Program (LPN). When he completed training, he immediately obtained a job at the Washington County Health Center as an LPN making \$16.66 per hour plus benefits.
- **WIA Dislocated Worker** – Carla Cavanaugh was laid off from Heartland Home Health Care and was referred us. She was interested in staying in the medical field in some capacity and after researching, she settled on Community College of Allegheny County-Boyce for their Diagnostic Medical Sonographer Associate Degree program. After successfully completing training, she was hired at West Penn Hospital as a Vascular Technician making \$18.65 per hour.

## **SOUTHWEST CORNER WORKFORCE INVESTMENT BOARD**

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### **PERFORMANCE REPORTS**

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#### TITLE I PROVIDER UPDATES (CONT.)

- **WIA Dislocated Worker/Trade Act** – Larry Godfrey, a single parent of two children and the primary caregiver for his mother, became a Trade Act eligible, dislocated worker when Wheeling Pittsburgh Steel closed, ending his 15 year tenure as a maintenance technician with that company. After hearing about the Work Certified program, he took advantage of the two-week session in Washington and then decided to enroll in Penn Commercial’s electrician program. Both programs, along with his past experience, ultimately prepared him for getting his new job. He is now employed as a maintenance mechanic with Camp Hill Corporation in McKeesport, with a starting salary of \$19.65 per hour plus benefits.

#### **Southwest Training Services, Inc. (Youth)**

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##### *General*

- We partnered with Washington Greene County Job Training Agency and Job Training for Beaver County to develop and submit a **grant proposal for serving juvenile offenders** on March 15. Memorandums of understanding were received from various entities including the county prisons, drug and alcohol programs, juvenile and adult probation departments, and municipalities.

##### *Staff Training*

- Lisa Neil participated in a **Workforce3One webinar** entitled, “The high cost of dropping out: what we can do about it,” on March 17, with presentations by representatives from the US Department of Labor, Northeastern University, and Jobs for the Future. Topics included dropout prevention strategies and resources.

##### *Service Delivery*

- Five of our out-of-school youth received **National Retail Federation Customer Service certifications** this quarter.
- Our in-school youth staff continued to attend individualized education plan **meetings** at school districts in Washington and Greene counties.
- Ester Clark and Stacy Newhouse held **recruitment days** at McGuffey, Fort Cherry, and Mapletown high schools this quarter, resulting in 32 new in-school youth enrollments.
- Ester Clark gave a presentation at **Canon McMillan Transition Day** on February 28.
- Four of our youth took **placement testing** on March 14 and 21 for fall admission into Community College of Allegheny County.
- We arranged **post-secondary school tours** of Penn Commercial Business & Technical School, Laurel Business Institute, and Douglas Education Center for our youth this quarter.

**SOUTHWEST CORNER WORKFORCE INVESTMENT BOARD****PERFORMANCE REPORTS**

## TITLE I PROVIDER UPDATES (CONT.)

- We arranged the following **job shadowing experiences** this quarter:

EMPLOYER	OCCUPATION SHADOWED
Al & Reuben's Restaurant	Culinary arts worker
BAE Systems	Welder
Bradley Physical Therapy	Physical therapist
Cameron Wellness Center	Physical therapist
East Washington Police Department	Police officer
Golden Living Center	Nurse
Habitat for Humanity	Construction worker
McDonald's Corporation	Department manager
Morgantown Technical Services	Machinist
Nationwide Insurance	Office clerk
Observer Reporter Newspaper	Writer/journalist
RM Manufacturing	Machinist
Washington County Adult Probation	Probation officer
Washington Co. Drug & Alcohol Commission	Psychologist, social services worker
Washington County Drug Treatment Court	Judge; attorney
Washington County Juvenile Probation	Probation officer
Waynesburg Elementary School	Pre-K teacher
US Air Force	Military member

- We helped arrange the following **career related events** this quarter:

DATE	EVENT/LOCATION	# OF STUDENTS
1/13/11	Job and Career Development Program/ Alternative school and leader students	30
1/25/11	Southwest Regional Medical Center industry tour	7
2/10/11, 3/10/11	Job and Career Development Program/ Washington Leader students	44
2/17/11	Job and Career Development Program with Penn Commercial/ Washington Partial School	7
2/23/11, 2/25/11	Job and Career Development Program/ Clark IU school	41
3/4/11	Life After High School presentation/Trinity High School	300
Various	Oil & Gas Industry presentations Range Resources at Clark IU and Avella, McGuffey, Ringgold, Canon McMillan, Chartiers-Houston, Central Greene, and West Greene high schools	635
TOTAL		1064

**SOUTHWEST CORNER WORKFORCE INVESTMENT BOARD**

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**PERFORMANCE REPORTS**

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TITLE I PROVIDER UPDATES (CONT.)

*Community Linkages*

- Ester Clark, in-school coordinator, and Stacy Newhouse, case manager, attended quarterly **Transitional Council** meetings for Washington and Greene counties.
- Lisa Neil and Ester Clark attended **Washington County Junior Achievement Council** meetings.
- Ester Clark attended three Washington County Drug and Alcohol Commission's **Washington Intervention Network** meetings.
- Stacy Newhouse gave a presentation about our youth programs to the staff at the **Greene County Public Assistance Office** on January 26.
- Ester Clark attended a **Washington County Communities that Care** meeting.
- Stacy Newhouse attended three **Greene County Communities that Care** planning meetings.
- Ester Clark attended a **Southwest Regional Career & Education Partnership** meeting.
- Ester Clark attended a **Three Rivers Youth McMurray Open House**.
- Stacy Newhouse attended **Greene Co. Drug & Alcohol Safe Communities Teen Mission** meetings on January 6 and February 3.
- Stacy Newhouse met with staff from the **Greene County Juvenile Probation Department** to discuss referrals.
- Stacy Newhouse attended **Greene County MAGIC Family Stability Team** monthly meetings.
- Stacy Newhouse attended a **Greene County Human Services Department** meeting.
- Stacy Newhouse gave a presentation about our youth programs to **Community Action Southwest** staff on March 29.

*Success Stories*

- **In-School Youth** – Charles Morgan is currently a senior at Charleroi High School and also attends the Mon Valley Career and Technology Center (MVCTC). This year, he will receive his high school diploma and also a certificate in automotive technology. He has already been accepted to Rosedale Technical Institute and will begin his studies for an associate's degree in automotive technology on August 1. As a student at the MVCTC, he has been a member of the Automotive Technology Occupational Advisory Committee. He was also named "outstanding student" in the automotive technical shop and he participated in a Skills USA competition. He was employed in our summer work experience at the Mon Valley Career and Technology Center in both 2009 and 2010 and was recognized by the staff for his excellent work ethic and attitude. He has been working hard in school to make sure he takes advantage of all opportunities in pursuit of his career goals.

**SOUTHWEST CORNER WORKFORCE INVESTMENT BOARD**

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**PERFORMANCE REPORTS**

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## TITLE I PROVIDER UPDATES (CONT.)

- **In-School Youth** – Although Dominique Brock has been involved in our WIA youth program for only a short period of time, she has already distinguished herself. She began working at the Brownson House through our summer work component and impressed her supervisors so much that they hired her as a part time worker after our program ended. She is on the honor roll at school, designed her senior class t-shirt, and is involved in many other school activities including the Prexie Performers, the symphonic band, the marching band (as a member and choreographer), the steel band (as a vocalist and lead pan), tennis, and powder puff football. Outside school, she sings with her church choir and volunteers at the Washington City Mission and at vacation bible schools sponsored by Church of the Covenant and Nazareth Baptist Church. She won second place in the 2011 Washington's Got Talent competition sponsored by the Washington Hospital Teen Outreach. Dominique was recently accepted into the Department of Theatre in the Conservatory of Performing Arts with a concentration in acting at Point Park University. She plans on pursuing a career as a professional actress/performer.
- **In-School Youth** – Lena Taddeo, a senior at Ringgold High School, was involved in our 2008 and 2009 TANF summer work experience. She began working at age 14 at Mingo Park and Recreations as a clerical and recreation aide. She said that because of this work experience, she learned at a young age how important it is to have good work habits. There were times when she did not want to get up for work but she realized that she was part of a team and did not want to let her co-workers down. She has been nominated by the faculty at Ringgold for the 2011 Student of the Year, was elected Homecoming Queen by her fellow classmates, volunteers for Walk for the Cure and Toys for Tots, and is a member of the cheerleading and softball teams at school. Her future plans include attending Clarion University this fall.
- **Out-of-School Youth** – When Ed Valentas enrolled with us in November 2010, he was working part time at Timberland and was looking for a fulltime career. He was very interested in new opportunities within the gas and oil industry. He enrolled in Western Area Career & Technology Center's gas well tender/Commercial driver's license program at the end of November. He finished the course on February 15 and was offered a position at Range Resources the next day. He is working as a lease operator making approximately \$20 an hour and working 50 hours a week. He said he is very appreciative for the quick results and the assistance he received from us.
- **Out-of-School Youth** – Shayne Barnes came to us to further his education. He was interested in getting a commercial driver's license (CDL) so we arranged for him to meet with a few employers to give him an idea of what to expect. He realized that a CDL could be useful for getting a job in the oil and gas industry so he chose to attend Western Area Career & Technology Center's program. He enrolled in their August class which he successfully completed at the end of September. In December, he received an interview with Frac Tech and was hired immediately. He began as a general labor making \$16.00 per hour and is now a driver making \$20 per hour, working 50 hours a week.

**SOUTHWEST CORNER WORKFORCE INVESTMENT BOARD**

**ACTION ITEMS: FORM FOR RECORDING VOTES/COMMENTS**

*Board members: please print and complete this form prior to the upcoming meeting.\**

**Action item: Approve the minutes from the last SCWIB board meeting (see pages 6-8).**

In favor       Opposed      Questions/Comments: \_\_\_\_\_

**Action item: Review and accept the monitoring report prepared by the SCWIB's oversight coordinator (see page 9).**

In favor       Opposed      Questions/Comments: \_\_\_\_\_

**Action item: Review and accept the SCWIB's most recent fiscal report (distributed separately).**

In favor       Opposed      Questions/Comments: \_\_\_\_\_

**Action item: Review and accept the Commonwealth's WIA Common Measures Quarterly Report for the Southwest Corner (see page 14).**

In favor       Opposed      Questions/Comments: \_\_\_\_\_

**Action item: Review and accept the combined WIA data report (see pages 15-19).**

In favor       Opposed      Questions/Comments: \_\_\_\_\_

**Action item: Review and accept the combined PA CareerLink® data report (see page 20).**

In favor       Opposed      Questions/Comments: \_\_\_\_\_

**Action item: Review and accept the customer satisfaction survey results for business customers and jobseekers for the most recent quarter (see pages 21-22).**

In favor       Opposed      Questions/Comments: \_\_\_\_\_

*\* If you cannot participate in the board meeting on 5/3/11, please fax your completed form to Jeffrey Nobili at 724-229-5086 by 12 PM on 5/2/11.*

\_\_\_\_\_  
Board Member's Name (please print)

\_\_\_\_\_  
Board Member's Signature

\_\_\_\_\_  
Date

## **Southwest Corner Workforce Investment Board**

c/o Washington Greene County Job Training Agency, Inc.

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Washington, PA 15301

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Linda L. Bell, Director

### *Washington County Commissioners*

Honorable Lawrence O. Maggi,\* Chairman

Honorable J. Bracken Burns, Sr.

Honorable Diana L. Ireby

### *Greene County Commissioners*

Honorable Pam Snyder, Chairperson

Honorable Charles Morris

Honorable Archie Trader

### *Beaver County Commissioners*

Honorable Tony Amadio, Chairperson

Honorable Charles A. Camp

Honorable Joseph Spanik

\* Chief elected official for the Southwest Corner Workforce Investment Area